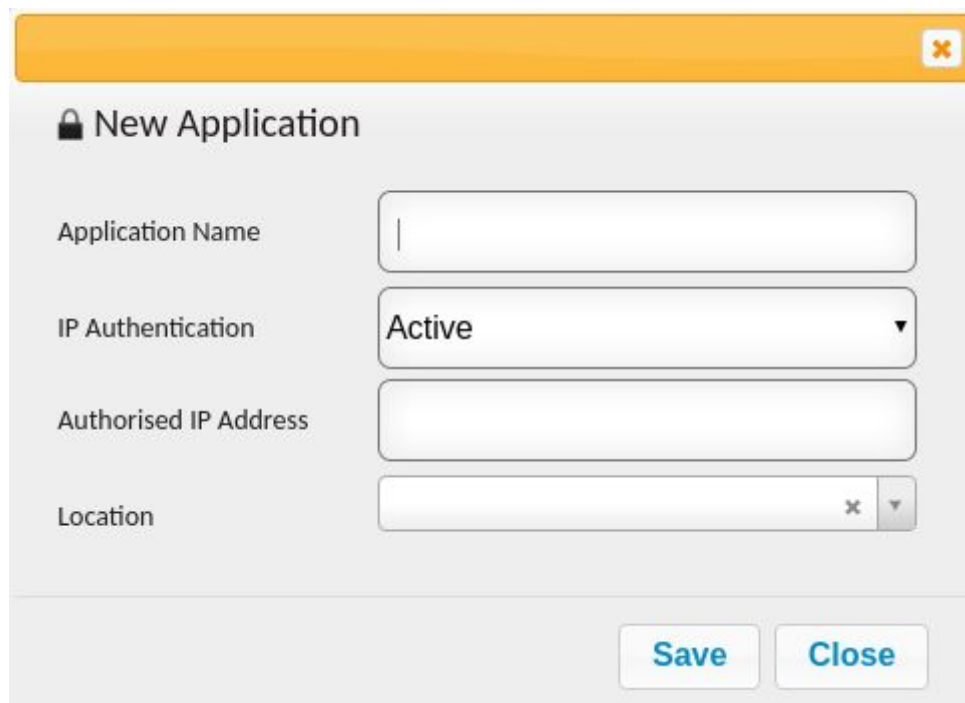# Applications

Adding an Application

1. Click the new button, ➕, in the top right corner the following pop-up screen will

    appear as shown below:
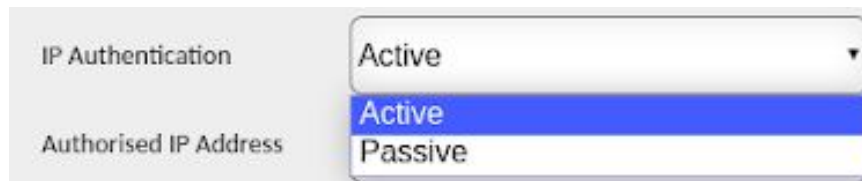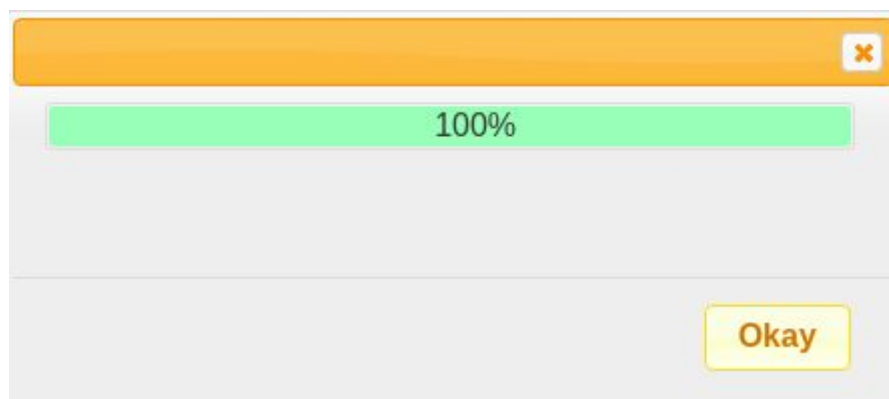

2. Click the "Application Name" input box, type the desired name.

3. Click the "IP Authentication" dropdown box. The following dropdown menu will

   appear:

Note: Only used when IP authorization is needed, "Active" needs to be selected. Otherwise,

select "Passive."

4. Select the desired IP Authentication.

5. In the "Authorised IP Address" input box, type the authorized IP address.

6. If the created application is only desired to be used at specific locations, click the

   "Location" dropdown box and select the desired location (See the Location section for

   creating a location).

7. Click the save button, **Save** . The following pop-up window will appear:

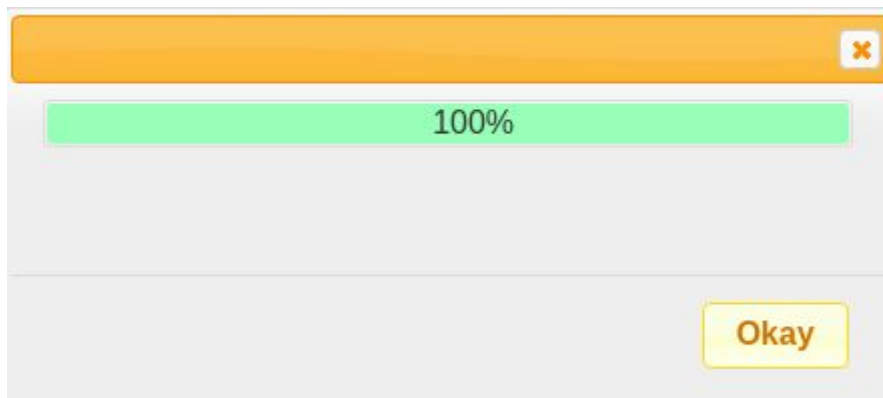8. Click the "Okay" button, **Okay** .
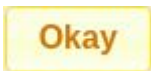
__Editing an Application__

1. To edit an application, click the edit button, ![edit icon], located on the far right of the

   application name after the "Deleted" column as shown below:

2. Make changes as desired.

3. Click the save button, . The following pop-up window will appear:
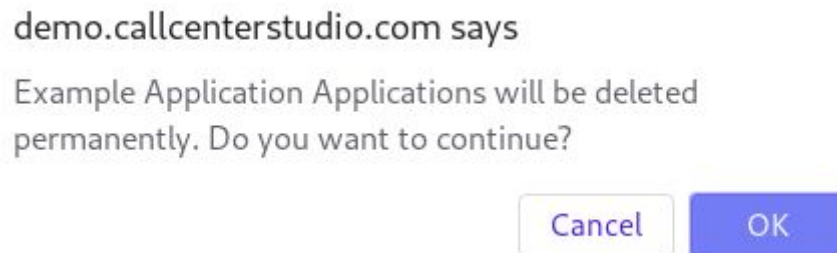

4. Click the okay button, .

Deleting an Application

1. From the Application name list, click the delete button, **x** , to the right of the edit

   button, ✎ . When the delete button is clicked the following pop-up will appear:

   demo.callcenterstudio.com says

   Example Application Applications will be deleted
   permanently. Do you want to continue?

   Cancel   OK

   - *Select the cancel button,* Cancel *, to cancel the deletion.*

   - *Select the OK button,* OK *, to confirm the deletion.*

2. Confirm the deletion by clicking the OK button, OK .

The screen will reload and to the right of the deleted application name in the "Delete

Column" will say "Yes" as shown below:

Deleted

Yes   ✎ x

Searching for an Application

1. Click the "Name" input box, type the application's name, the input box is shown

   below:

Note: Partial names can be used, when spelled correctly.